



AYLESFORD SCHOOL

WARWICK

Dear Parents and Carers,

I am writing to invite you all to our forthcoming Sixth Form Open Evening on Thursday November 18th 2021 from 4.45-7.00pm.

During this evening, both students and parents will be able to consider the options on offer here within the Sixth Form and meet with A Level and BTEC teaching staff to learn key information ahead of applications to the Sixth Form which open on 19th November 2021.

Both Mr Hodgson and I will deliver a talk at two time slots during the evening where we will outline both our expectations, aims and share the support offered to students at Key Stage 5.

The current [admissions policy](#) for the Sixth Form can be found on our website and we are keen to accept applications from both internal and external students who feel they can meet this criteria.

Our Sixth Form continues to grow year on year and in order to give you direction for the evening, each department will be sharing a ten minute overview of their course and then have time for questions and answers before you are invited to visit more talks within departments.

Attached is a timetable of the subject presentations and their locations. The presentations are repeated during the evening to allow you to attend a variety of sessions which will support your child in making their choices for post 16. Also attached is the 16-19 Bursary Policy for you to read through.

I look forward to seeing you during the evening and if you have any further questions in the meantime, do not hesitate to contact me.

Kind regards,

Mrs Elizabeth Keell

Head of Sixth Form

Keell.e@aylesfordschool.org.uk

PRIMARY | SECONDARY | SIXTH FORM

Headteacher: Tim Hodgson

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SIXTH FORM OPEN EVENING – 18TH NOVEMBER 2021 4:45-7:00PM

SCHEDULED SUBJECT TALKS AND HEADTEACHER/HEAD OF SIXTH FORM PRESENTATIONS

4:45	5:00	5:20	5:40	6:00	6:20	6:40	7:00
Head teachers and Head of Sixth form presentation	Maths S3	Chemistry G6	Maths S3	Head teachers and Head of Sixth form presentation	Chemistry G6	Maths S3	Chemistry G6
Main Hall	Art G42	D&T G2	Art G42	Main Hall	D&T G2	Art G42	D&T G2
	Biology G6	Drama Miranda	Biology G6		Drama Miranda	Biology G6	Drama Miranda
	Business Studies F37	Economics F31	Business Studies F37	Further Maths S3	Economics F31	Business Studies F37	Economics F31
	English Lang G38	English Literature G32	English Lang G38	History F24	English Literature G32	English Lang G38	English Literature G32
	Geography F36	Health and Social Care F28	Geography F36	Psychology G21	Health and Social Care F28	Further Maths S3	Health and Social Care F28
	Media G37	History F24	Media G37	Q&A for all Departments	History F24	Geography F36	History F24
	MFL G20	PE BTEC Charlecote	MFL G20	Sociology F27	PE BTEC Charlecote	Media G37	PE BTEC Charlecote
	Music G26	Photography F33	Music G26		Photography F33	MFL G20	Photography F33
	Psychology G21	Physics G10	Psychology G21		Physics G10	Music G26	Physics G10
	Religious Studies F26	Sociology F27	Religious Studies F26		Sociology F27	Psychology G21	Sociology F27
						Religious Studies F26	



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16-19 Bursary Fund Policy

What is the 16-19 Bursary Fund?

The 16 to 19 Bursary fund is a scheme made available from the government through the Department for Education for 16-19 year olds - to provide assistance to students whose access to, or completion of, education is inhibited by financial constraints or barriers.

There are two types of 16 to 19 bursaries:

1. Vulnerable bursaries of up to £1,200 a year for young people in one of the defined vulnerable groups
2. Discretionary bursaries that institutions award to meet individual needs (discretionary bursaries are targeted on students who cannot stay in education without financial help for things like transport, meals, books and equipment)

Who is eligible to apply for Vulnerable Bursary Funding?

Students following government (EFSA) funded courses which last for more than 30 weeks, who are:

- Young people in care, including unaccompanied asylum-seeking children, unless in local authority care and students costs are covered
- Young care leavers
- Young people getting Income Support or the equivalent Universal Credit (UC) in their own right
- Young people getting both Disability Living Allowance (or the new Personal Independence Payments) and Employment Support Allowance (ESA) (or Universal Credit as a replacement for ESA) in their own right

Who is eligible to apply for Discretionary Bursary Funding?

- Students who are economically or socially disadvantaged and at risk of not taking up or continuing in their education. This group includes students with physical or other disabilities, medical conditions and/or learning difficulties.

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- Students who have been in care, on probation, are young parents or are otherwise considered at risk.
- Asylum seekers
- Refugees (who will have access to 16-19 Bursary Funding if they are in receipt of supportive evidence from DWP).
- Lone parents

Who is not eligible for 16-19 Bursary Funding?

- Students under 16 years of age or over 19 years of age at the time of their application.
- Students who have a family income of more than £30,000

How and when do applications need to be made to the Vulnerable Bursary Fund?

Applications may be made at any time and a claim form can be obtained via the School Finance Manager in the Finance Office. However, students are advised to apply as early as possible in the school Academic Year as only limited funding is available each year. As such, please also be aware that the bursary funds allocated each year may change.

The completed form together with documentary evidence of entitlement should be provided to the School Finance Manager who will process the application and agree an appropriate schedule of payment which may include the value of in-kind payments such as essential equipment and trips.

How and when do applications need to be made to the Discretionary Bursary Fund?
The School will allocate the discretionary funding available to applicants who apply as follows: End of September annually - Initial deadline for receipt of applications for funding

October half term annually– Notification of initial bursary allocations
Application forms are available via either the 6th Form Office or Finance Office.

Further applications may be made at any time after this date but will be subject to funding availability.

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Who will consider applications?

The Finance Manager will process all applications and if necessary interviews will be held with applicants to review individual circumstances. This interview may also be attended by the head of 6th form if you wish.

How does the School assess applications and allocate Discretionary 16-19 Bursary funding?

The 16-19 Bursary Fund is a limited fund and the School will prioritise allocations. There will be 2 priority groups, categorised as medium and low.

Medium priority group

Students who fall into any the following category:

- Have a gross annual household income of below £20,000.

Eligible students in this group may be eligible for:

- A termly bursary towards the cost of transport, essential course equipment, school events and trips, materials, etc.
- Financial support towards UCAS registration and travel costs to attend university visits

Low priority group

- Have a gross annual household income of between £20,000 and £30,000
- Those in the low priority group will be considered for funding as above based on the School allocation and subject to available funding after those in the medium priority groups have been awarded.

Withdrawal of funding

Students in receipt of a bursary should notify the School Finance Manager in the event that their circumstances of eligibility change.

The school also reserves the right to withdraw funding in the event of unsatisfactory attendance, behaviour and progress.

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Appeal process

In the event of a disagreement regarding the application or allocation process, complaints should be made in writing following the school's normal complaints procedure.

Please note: If cash bursaries have been issued then receipts **MUST** be provided for all purchases made and payment will only be made for appropriate purchases.

Applying

When applying, it would help if you could make us aware of how we can help you. What is it you would like help with? This could be course books, art or other equipment, travel, meals etc. A costed spreadsheet or word document would be particularly helpful in considering your application.

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